



computer  
**emporium**

Helping YOU Use Computers More Efficiently

## **STUPID COMPUTER TRICKS** **2014**

### **F1 = HELP!**

There is one simple yet totally overlooked method of figuring out how to use computers more efficiently.

What I'm talking about is the old faithful F1 key.

All software companies know it's cheaper to put the software manual in digital format on your computer than to print a paper user manual for each of us.

The F1 will bring up that very same owner's manual for you to read  
AND it will allow you to search for your problem.

These manuals are no longer written only for technical minded people, they've dumbed the language down, so now most average users can understand the instructions written in the Help Files.

Today's Help is even context sensitive so it will show you information relevant to the part of the program you were working in, for example if it sees you are in the columns section of Word and you press F1 it will show you help on creating columns.

Try it next time you are struggling with pictures or tabs trying to line up your Word document or to get your Excel spreadsheet to print properly.

Simply press F1, then type in your question.